

9/21/89

7220.2A

Section 5. PROCESS FLIGHT PROGRESS STRIPS

23-39 PREPARE/OBTAIN FLIGHT PROGRESS STRIP

a. Prepare or obtain a flight progress strip.

23-39a Facility-level Details Required. — Specify which aircraft operations require a flight progress strip at the Ground Control position.

b. Ensure the flight progress strip contains the following minimum information: "

1. Aircraft identification.
2. Type.
3. Pilot intentions.
4. Additional information, as required by the facility.

23-39b Facility-level Details Required. — List any facility-required additional information.

23-40 REVIEW FLIGHT PROGRESS STRIP

Review the flight progress strip to ensure that required information is displayed and conforms with appropriate directives.

23-41 REVISE FLIGHT PROGRESS INFORMATION

If discrepancies are detected:

- a. Return the flight progress strip to Flight Data/Clearance Delivery for correction, or
- b. Revise the flight progress strip and inform the affected position.

23-42 ISSUE REVISED/AMENDED FLIGHT PROGRESS INFORMATION

- a. Issue amended clearance information to the pilot, or
- b. Instruct the pilot to contact Clearance Delivery for amended clearance.

23-43 MARK FLIGHT PROGRESS STRIP

Mark the flight progress strip as follows:

a. A symbol indicating that the pilot has received the required current departure information. Use one of the following symbols:

1. The current ATIS code when the pilot has received the current ATIS information.
2. "WX" when the pilot has received the current weather information in the place of the ATIS or where there is no ATIS.

b. The runway the aircraft is assigned.

c. The designator for the departure point on the runway when an aircraft will depart from a point other than that designated as the standard operating procedure for that runway. Use one of the following designators:

1. The intersection designator.
- 23-43c1 Example. — 22/G (for runway/intersection).

2. A designator for another portion of the runway when the standard operating procedure designates a specific intersection for departures.

23-43c Facility-level Details Required. — List the designated departure point for the standard operating procedure for each runway.

d. Additional facility markings.

23-43d Facility-level Details Required. — List facility-required markings.

23-44 FORWARD FLIGHT PROGRESS STRIP

Forward the flight progress strip to the appropriate position.